

THE VILLAGES AT CASTLE ROCK METROPOLITAN DISTRICT NO. 6

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
Fax: 303-987-2032
<https://villagesatcastlerockmetrodistrict6.com/>

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Robert N. Martin	President	2025/May 2025
Stanley DePue	Treasurer	2027/May 2027
William Paris	Assistant Secretary	2027/May 2027
Nancy Boehler	Assistant Secretary	2027/May 2027
Eric Kubly	Assistant Secretary	2025/May 2025
David Solin	Secretary	(not an elected position)

DATE: Monday, October 7, 2024

TIME: 1:30 p.m.

PLACE: Zoom Meeting: The meeting can be joined through the directions below:
**Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZU3Fqdz09>

Meeting ID: 546 911 9353

Passcode: 912873

Dial In: 1-719-359-4580

I. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
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II. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
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- B. Confirm quorum, location of the meeting and posting of meeting notices. Approve Agenda.
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- C. Review and approve the Minutes of the June 10, 2024 Regular Meeting (enclosure).
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- D. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (suggested dates are June 9, 2025 and October 6, 2025) and consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
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- E. Authorize renewal of the Districts’ insurance and Special District Association (“SDA”) membership for 2025.
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III. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims as follows (enclosures):

Fund	Period ending Jun. 30, 2024	Period ending Jul. 31, 2024	Period ending Aug. 31, 2024	Period ending Sept. 30, 2024
General	\$ 5,327.77	\$ 16,630.95	\$ 2,458.41	\$ 7,816.66
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total	\$ 5,327.77	\$ 16,630.95	\$ 2,458.41	\$ 7,816.66

- B. Review and accept unaudited quarterly financial statements through the period ending June 30, 2024 and the schedule of cash position statement dated July 31, 2024 (enclosure).
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- C. Consider engagement of Dazzio & Associates, PC for preparation of 2024 Audit (enclosure).
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- D. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
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- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary AV, draft 2025 Budget and Resolutions).
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- F. Consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).

- G. Consider authorizing the District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”) and Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.

- H. Consider appointment of the District Accountant to prepare the 2026 Budget and set the date for a Public Hearing to adopt the 2026 Budget for October 6, 2025, at 1:30 p.m., to be held via teleconference.

- I. Review and consider approval of Special Districts Preparation Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2025 Accounting Services (to be distributed).

VI. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.

- B. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).

- C. Discuss requirements of Section 32-1-809, C.R.S., and consider changes to the Research and Retrieval Fee (Transparency Notice).

- D. Discuss ownership and maintenance of tracts and detention ponds within the District; Consider establishing a committee regarding same.

V. OPERATION AND MAINTENANCE

- A. Discuss Detention Pond Maintenance.

B. Discuss Detention Pond Signage.

VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.